

Rasa Siminkas Kent

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EDUCATION

Australian National University

Canberra, Australia

December 2009- Masters of Applied Anthropology and Participatory Development

Fashion Institute of Technology

New York, NY

May 2003- Bachelors of Science, Production Management of Textiles- Cum Laude

Minor: History of Art and Civilizations

May 2001- Associates of Applied Science, Fashion Merchandising Management

FOREIGN LANGUAGE SKILLS

- Native **English** speaker
- Native **Lithuanian** speaker
- Advanced **Spanish** speaker (1993-1999, 2006-2007)
- Advanced **French** speaker (2000-2005)
- Basic colloquial Syrian **Arabic** (2007-2008)
- Basic Filipino Visayan dialect **Ilonggo** (2004-2006)

KEY SKILLS

- Able to plan, organize and service meetings, workshops, tours, and conferences
- Effective oral and written communication skills
- Able to manage conflicting priorities and work under pressure

COMPUTER SKILLS

- Microsoft Windows operating system
- Microsoft Office: Word, Excel, Power Point, Outlook
- Internet research and blogging
- Photo and video editing

PERSONAL QUALITIES

- Ability to adapt to different environments, cultures, and ways of life
- Ability to establish and maintain excellent working relationships with counterparts
- Respectful of other cultures; highly successful in cross-cultural work settings
- Skilled in collaborating with colleagues and organizations to achieve common goals

ACHIEVEMENTS

- Since 2004, experience working in cross cultural settings with development projects
- Experienced in the creation, implementation, and managing of grants
- Successfully formed partnerships between government, non-profit and humanitarian agencies
- Have interviewed and hired staff including director level positions
- Established livelihood opportunities in Honduras and Philippines
- Recipient of the George T. Dorsch Endowed Scholarship to pursue a Masters degree

CAREER HISTORY

Receptive Relations Latin America, Middle East, and West Africa 2007-2009

Development Coordinator

- Identified projects through contacts in Rotary International, US Peace Corps, and the development community
- Connected projects with donors by utilizing a blog and website that is viewed by more than 1,000 people each month
- Achievements included the donation of new school supplies for a Honduran school devastated by a flood, secured funding for hospital expenses for a Nepali aid worker injured on the job, and arranged for a development volunteer for a small business project in Syria

Pure Water for the World La Ceiba, Honduras 2006-2007

Regional Tour Coordinator & Project Manager

- Responsible for planning the logistics for incoming mission groups and served as a guide and translator
- Coordinated efforts between Rotary Clubs in the United States, Rotary Honduras, Municipal Governments, Department of Health, and village leaders to implement water filter projects
- Responsible for hiring local staff for the various project sites, including the Country Director, and arranged for necessary training to standardize operations
- Assisted in the start up of a filter manufacturing facility, overseeing the staff of 20 people and provided training in filter construction, project operations, and basic business skills such as bookkeeping
- Prepared monthly reports, work plans, gathered information for future grants, and contributed to a photographic newsletter which is distributed to the board of directors and donors
- Educated rural villages on the importance of water and sanitation and installed household Bio-sand water filters
- Represented Pure Water for the World during the Project Honduras National Conference and presented our work to a group consisting of all NGOs and organizations operating in the country

City Government of Kabankalan Kabankalan, Philippines 2004-2006

Development Volunteer

- Worked to create a National Historical Landmark in Kabankalan in conjunction with the National Historical Institute
- Collaborated with the Department of Culture and Tourism on the creation of a museum
- Established an art workshop for local students and an exhibit to display their work
- Consulted a small business on diversifying their product line and merchandising strategies
- Collaborated with a local tribe to create a product line of native handicrafts to sell as souvenirs
- Visited local natural attractions to promote for tourism

REFERENCES

- **Dr. Patrick Kilby**- Program Coordinator for Masters in Applied Anthropology and Participatory Development, Australian National University: +61 (802) 747-0078
patrick.kilby@anu.edu.au
- **Carolyn Crowley Meub**- Executive Director, Pure Water for the World: +1(802)747-0778
purewaterfortheworld@comcast.net
- **Virgilio Gerongani**- Department of Culture and Tourism, Kabankalan City: +63 (234)-471-2185 office, +63 (916)354-8555 mobile citytourism@yahoo.com